



**SHRI GURU GANESH STHANAKWASI JAIN SHIKSHAN SAMI'S
DAKSHIN KESARI MUNI MISHRILALJI (DKMM)
HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL**



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RECOGNIZED & DECLARED MINORITY EDUCATION INSTITUTION BY STATE GOVT.

Ethical Committee

date : 15-03-2024

MEETING MINUTES

Meeting Details

Subject	Ethical review of MD (Hom.) and PhD synopsis		
Date of Meeting:	15-03-2024		
Time:	2.00 PM		
place	HMM dept.		
Board Members Present:	s. r	name	sign
Dr. Shalini Ankushe	1.	Dr. Shalini Ankushe	Shalini
Dr. Rekha Kiran Thakre	2.	Dr. Rekha Kiran Thakre	Rekha
Dr. Gavai Manoj	3.		
Adv. Gajendra D. Jain	4.	Adv. G.D. Jain	G.D. Jain
Dr. Prakash Zambad	5.	Dr. Prakash Zambad	Prakash
Dr. Vaishali Bansod	6.	Dr. V. Bansod	Bansod
Mr. M.S. Ambhore	7.	Mr. M.S. Ambhore	M.S. Ambhore
Dr. S.V. Tathe	8.	Dr. S.V. Tathe	S.V. Tathe
President of meeting	Dr. Shalini Ankushe		
Minutes maintained by	Dr. Balkhande V.K.		
Absent Board Members:			
	s. r	name	sign
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AGENDA DETAILS

Agenda Points

- Ethical review of MD (Hom.) and PhD synopsis submissions.
- Discussion on dissertation-making plans.
- Any other matters related to research ethics.

MEETING NOTES

Date: 15 March 2024

Chairperson: Dr. Shalini Ankushe

The meeting commenced with a welcome address by the Chairperson Dr. Shalini Ankushe. The agenda of the meeting was outlined, and all members were briefed on their roles during the review process.

Action Plan

Dissertation-Making Plan

The following points were discussed and agreed upon:

Timeline: Clear timelines were outlined for different phases of dissertation work, including literature review, data collection, analysis, and writing.

Workshops: A proposal to organize workshops on research methodology, statistical analysis, and dissertation writing was approved.

Supervision: The importance of regular meetings with supervisors to ensure quality and timely progress was emphasized.

Plagiarism Check: It was unanimously agreed that all dissertations must undergo plagiarism checks using approved software before final submission.

Publication Encouragement: Scholars were encouraged to publish their work in reputed journals after dissertation submission

Other Matters

- **Ethical Training:** A brief session on ethical practices in research was proposed for all MD (Hom.) and PhD candidates.

Class: _____
Date: _____

- **Grievance Redressal:** A mechanism for addressing research-related grievances was discussed and approved.
- **Annual Review:** An annual review of ongoing research projects for ethical compliance was suggested.

The Chairperson concluded the meeting by appreciating the active participation of all members and emphasizing the importance of ethical adherence in research.

The meeting ended with a vote of thanks to the Chair.

Shalini

Signature of Chairperson

Dr. Shalini Ankushe

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Shalini

Signature of Chairperson

Dr. Shalini Ankushe

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AGENDA DETAILS

Agenda Points

Review of MD (Hom.) and PhD dissertation submissions.

Assessment of adherence to ethical standards in submitted dissertations.

Discussion on follow-up actions for incomplete or non-compliant submissions

MEETING NOTES

Date: 15 Dec 2024

Chairperson: Dr. Shalini Ankushe

The meeting commenced with a welcome address by the Chairperson, who outlined the purpose of the meeting. Members were reminded of their roles and responsibilities in ensuring ethical compliance in all dissertations reviewed.

Action Plan

Each dissertation was evaluated based on:

- Ethical compliance in research methodology.
- Adherence to guidelines for informed consent and confidentiality.
- Proper documentation of data collection and analysis.
- Clarity and relevance of findings in relation to the objectives of the research.

Observations and Recommendations

- Some submissions were noted to lack proper documentation of informed consent forms. Authors were instructed to provide these before final approval.
- A few dissertations required clarification on statistical analysis methods used.
- It was recommended that candidates receiving major revisions attend a feedback session with the committee for guidance.
- Strict adherence to plagiarism standards was emphasized, and reports were reviewed. No cases of excessive plagiarism were detected.

Follow-Up Actions

Deadlines were set for candidates to address minor and major revisions.

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Date: _____
Page: _____

Other Matters

A follow-up meeting was scheduled for 20/02/2025 to assess the progress of revised submissions.

Supervisors were requested to ensure timely updates and compliance by their respective candidates.

- A brief discussion was held on organizing a session for MD (Hom.) and PhD scholars on the best practices for publishing their research.
- It was decided that all approved dissertations will be archived for future reference and learning purposes.

The Chairperson expressed satisfaction with the overall progress and appreciated the efforts of the scholars and supervisors. The meeting concluded with a vote of thanks to all members.

Next Meeting Date: 20/02/2025

Shalini

Signature of Chairperson

Dr. Shalini Ankushe
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